

# How to Set Up GTP Email on a Samsung Galaxy

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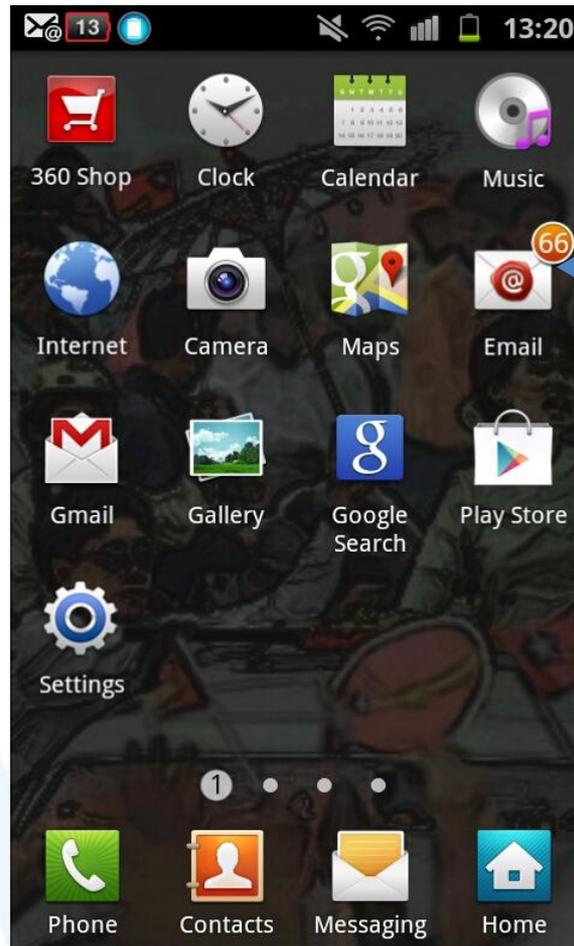


# Tap on Applications

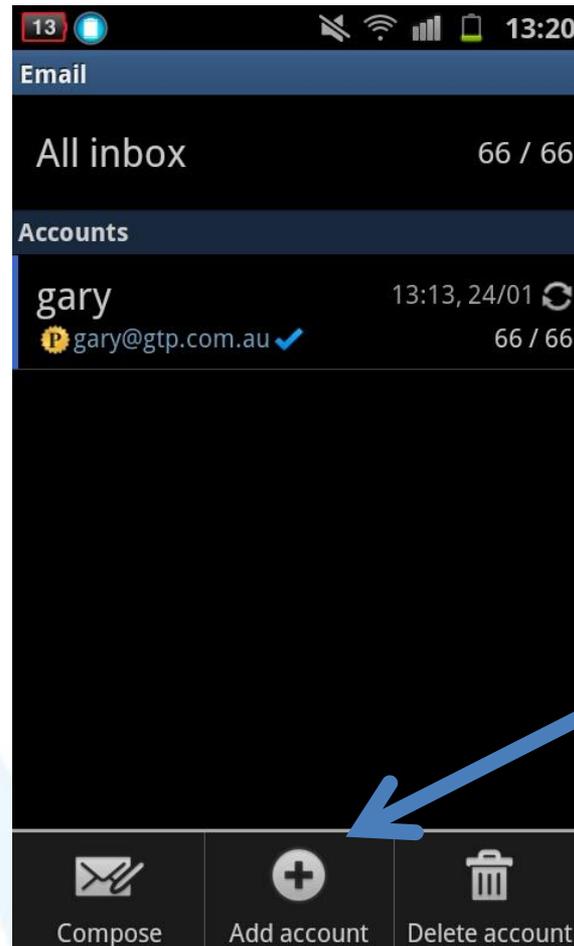
The **applications** button is located on the bottom right hand side of your Samsung Galaxy.



# Tap on the icon that Says Email



# Tap on Settings Button on Bottom Left Hand Screen.



When you click on settings or options button. Not Show

You will have Add account button appear

# Fill in your details below

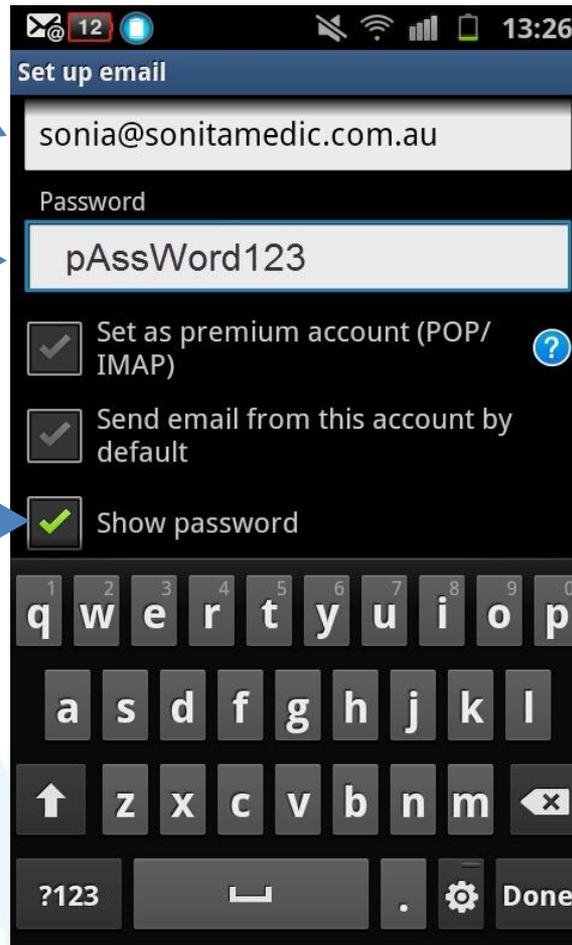
Type in your FULL email address. See Example



Type in your password



Tick the show password so you can check you have entered it correctly



Set up email

sonia@sonitamedic.com.au

Password

pAssWord123

Set as premium account (POP/IMAP) ?

Send email from this account by default

Show password

q w e r t y u i o p

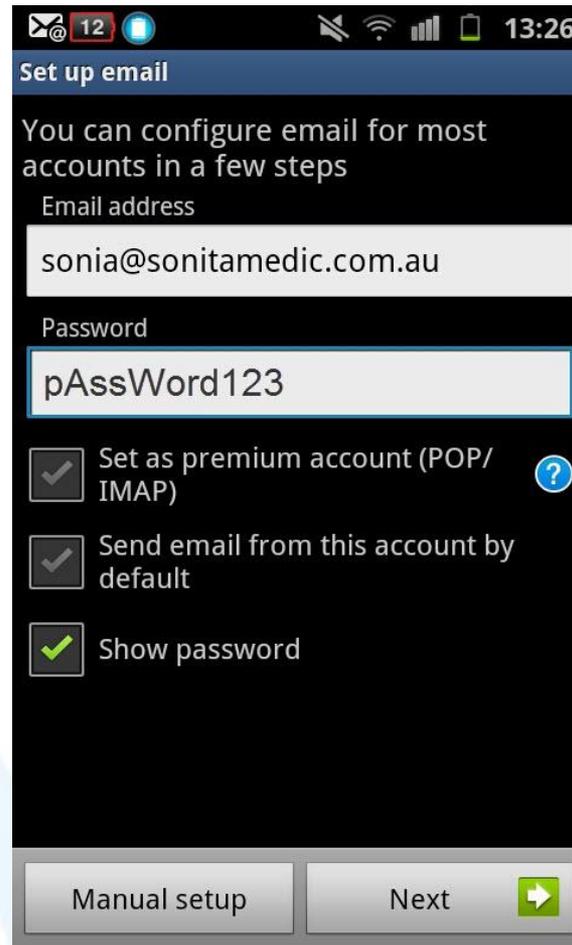
a s d f g h j k l

↑ z x c v b n m ↵

?123 ⌂ . ⚙ Done

I know it is stating the obvious but please put in your details and not the example details shown. :-)

# Click Next to Go to Next Section



Set up email

You can configure email for most accounts in a few steps

Email address  
sonia@sonitamedic.com.au

Password  
pAssWord123

Set as premium account (POP/IMAP) ?

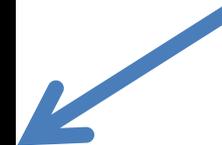
Send email from this account by default

Show password

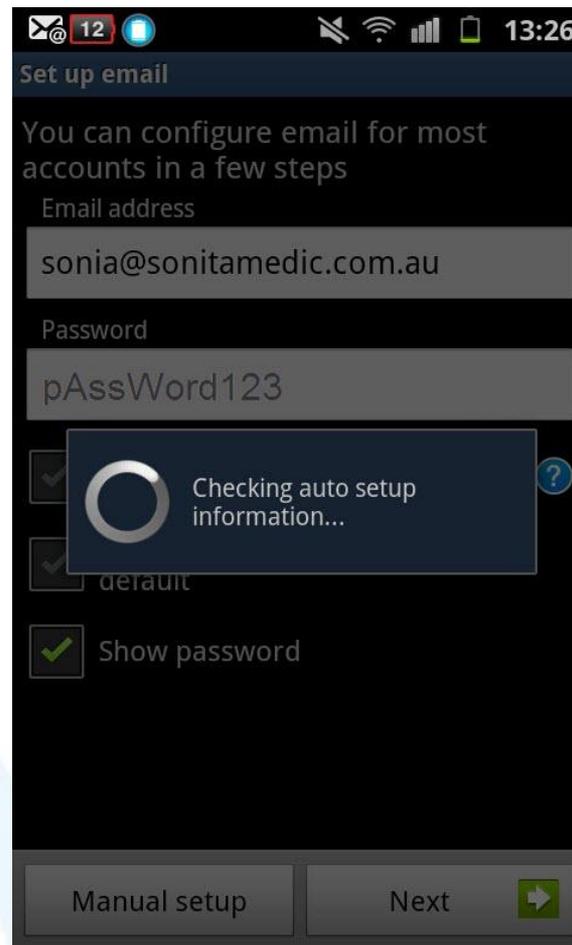
Manual setup    Next 

I know it is stating the obvious but please put in your details and not the example details shown. :-)

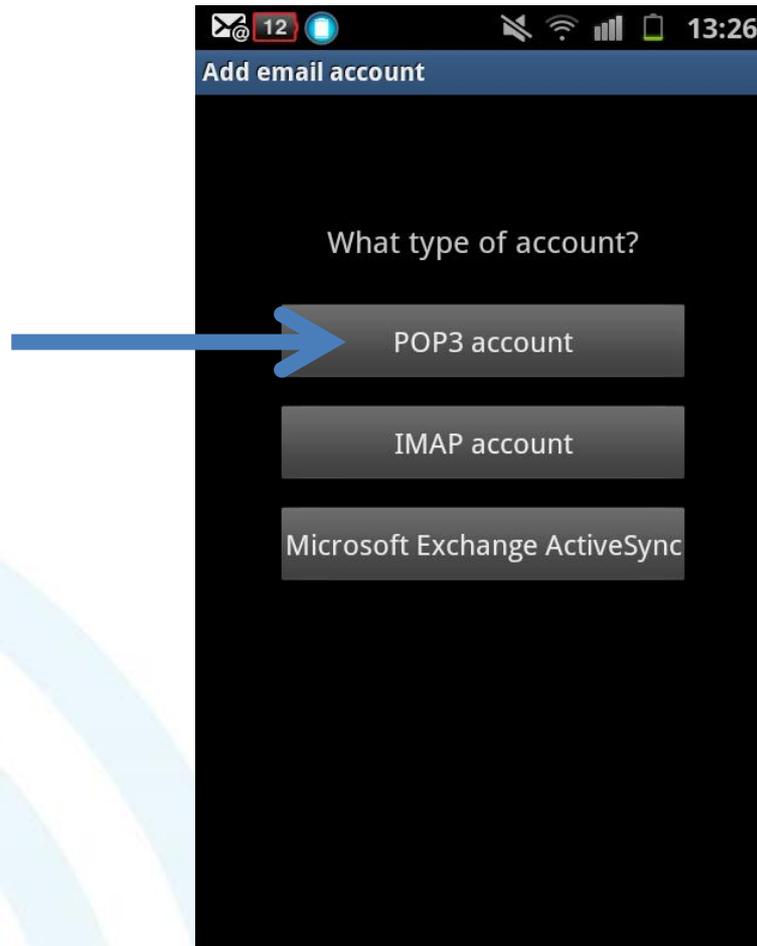
Please click Next



# Wait while the Phone Checks the Email Settings



# Select POP3 account

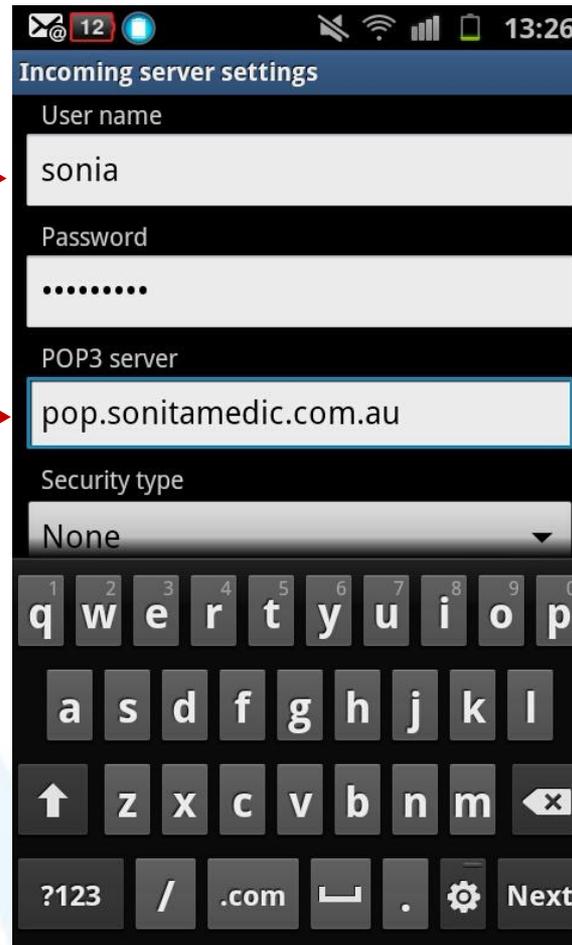


# We Need to Make Some Changes Here

You will need to change the Username to your full email address



You will need to changed the word pop to mail

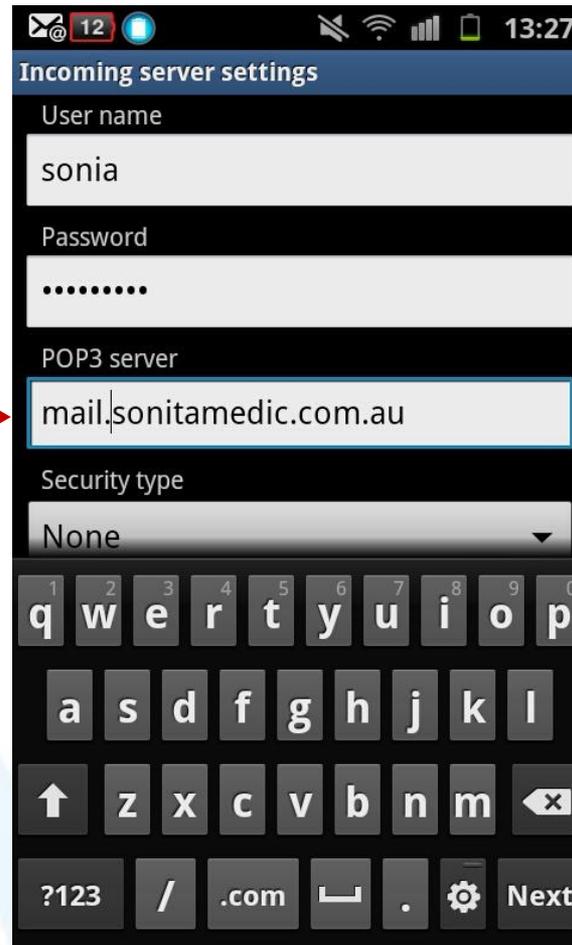


The screenshot shows the 'Incoming server settings' screen on an Android phone. The fields are: Username (sonia), Password (masked with dots), POP3 server (pop.sonitamedic.com.au), and Security type (None). A keyboard is visible at the bottom.

I know it is stating the obvious but please put in your details and not the example details shown. :-)

# See how we have changed the word pop to mail

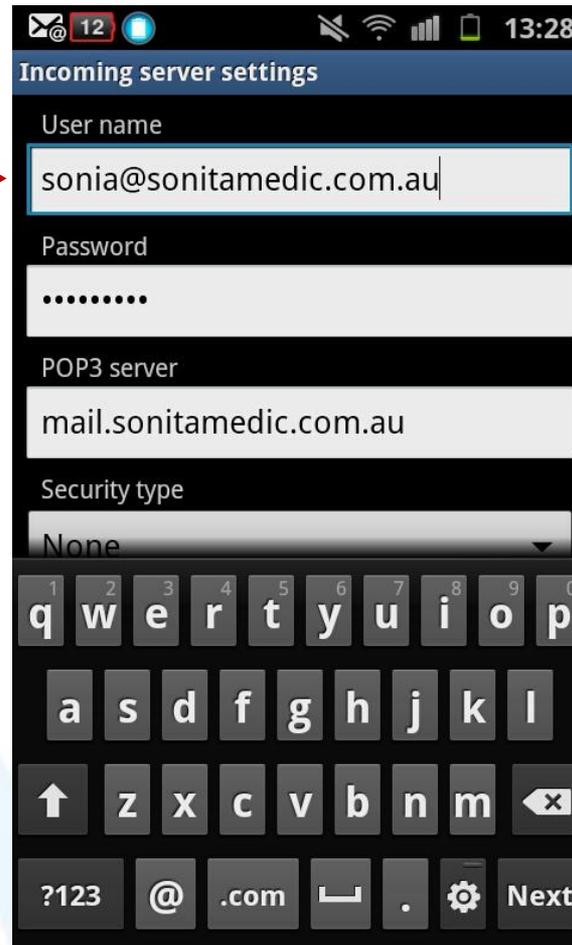
You will need to  
changed the word  
pop to mail



I know it is stating the obvious but please  
put in your details and not the example  
details shown. :-)

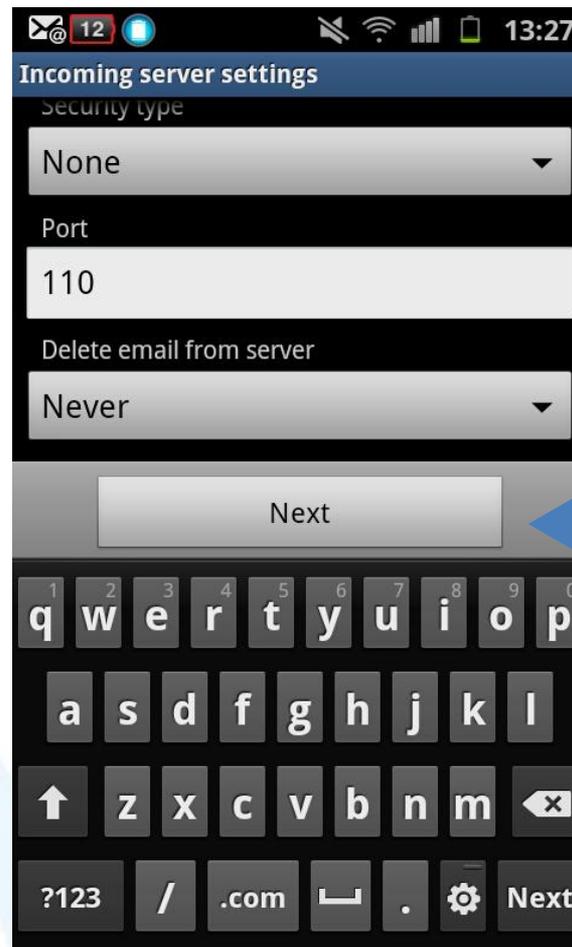
# See how we have entered the full email address

You will need to change the Username to your full email address



I know it is stating the obvious but please put in your details and not the example details shown. :-)

# Scroll Down and Click Next



I know it is stating the obvious but please put in your details and not the example details shown. :-)

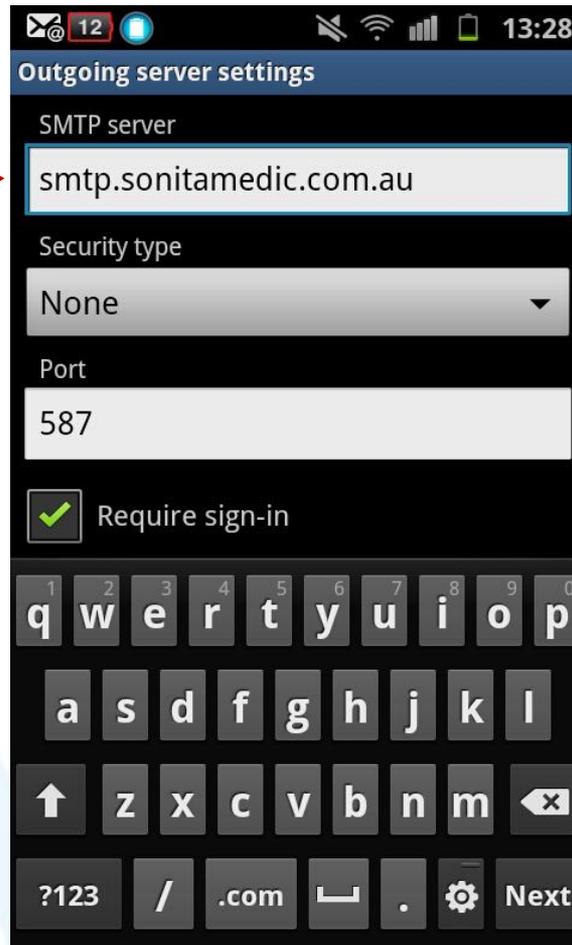
← Please click Next

# Time to Set **Outgoing** mail server settings

You will need to changed the word **smtp** to mail



Port should be set to 587



Outgoing server settings

SMTP server  
smtp.sonitamedic.com.au

Security type  
None

Port  
587

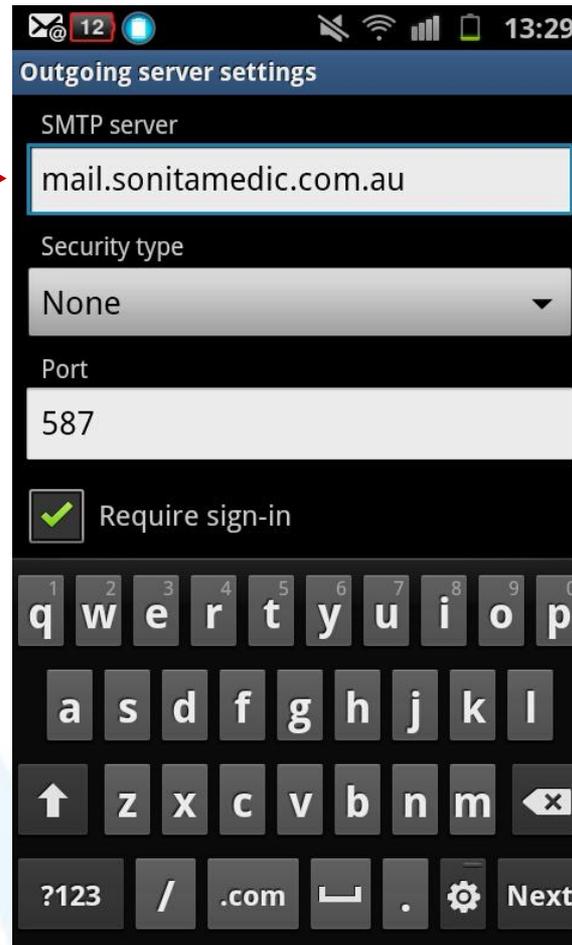
Require sign-in

q w e r t y u i o p  
a s d f g h j k l  
↑ z x c v b n m ↵  
?123 / .com ↵ . ⚙ Next

I know it is stating the obvious but please put in your details and not the example details shown. :-)

# See how we have changed this to mail

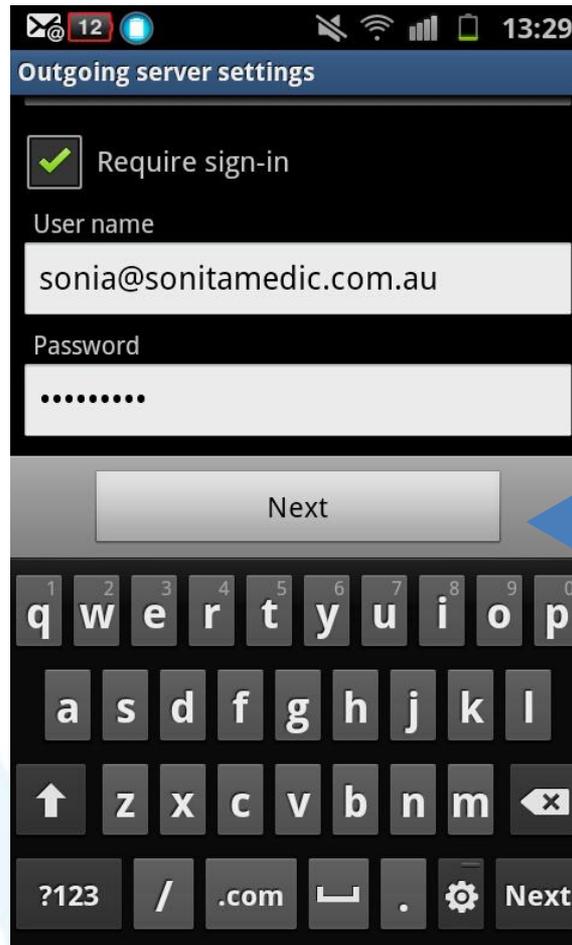
You will need to  
changed the word  
**smtp** to mail



I know it is stating the obvious but please  
put in your details and not the example  
details shown. :-)

# Scroll Down and Click Next

Scroll down and check your email address is correct and click next

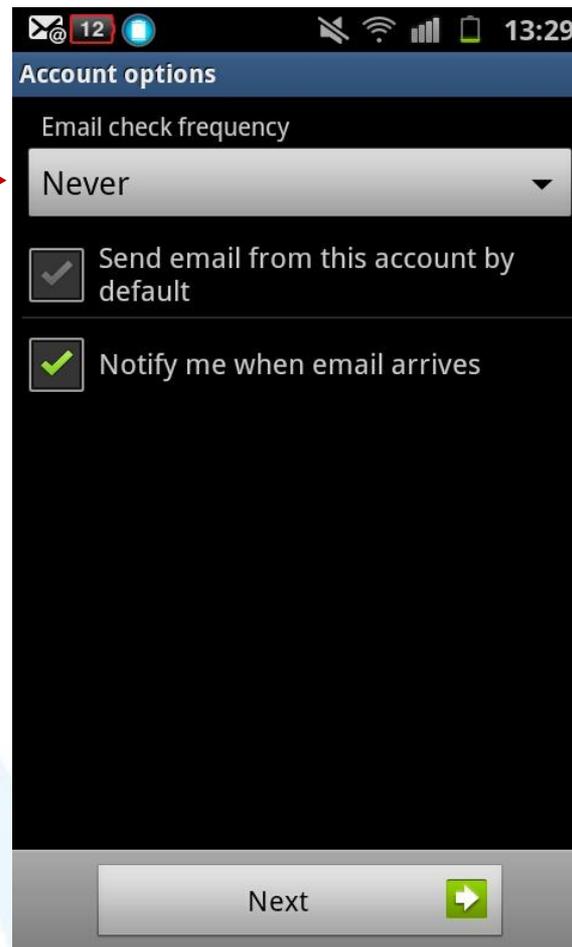


I know it is stating the obvious but please put in your details and not the example details shown. :-)

← Please click Next

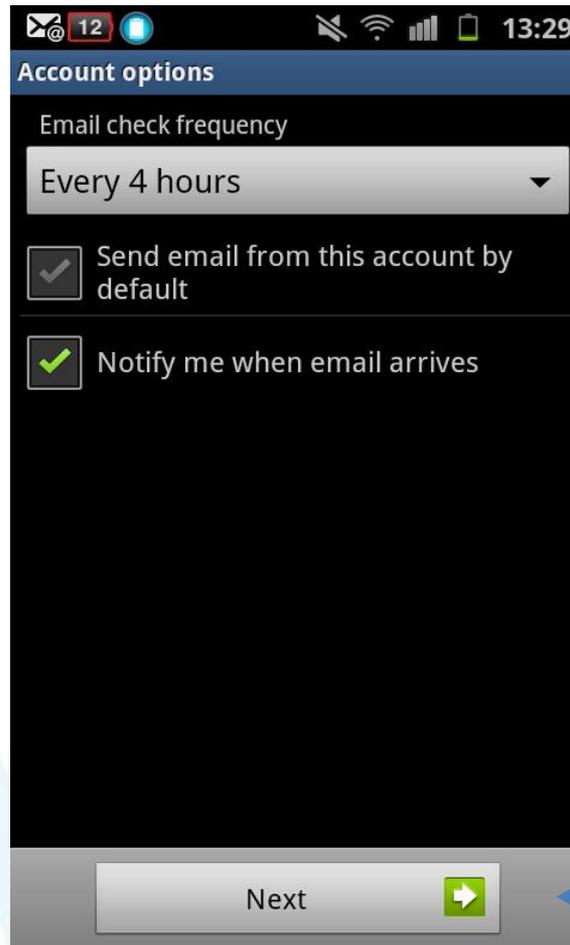
# Now Set The Email Check Frequency

Tap here and  
change the  
frequency



# Click Next after Setting Email Check Frequency

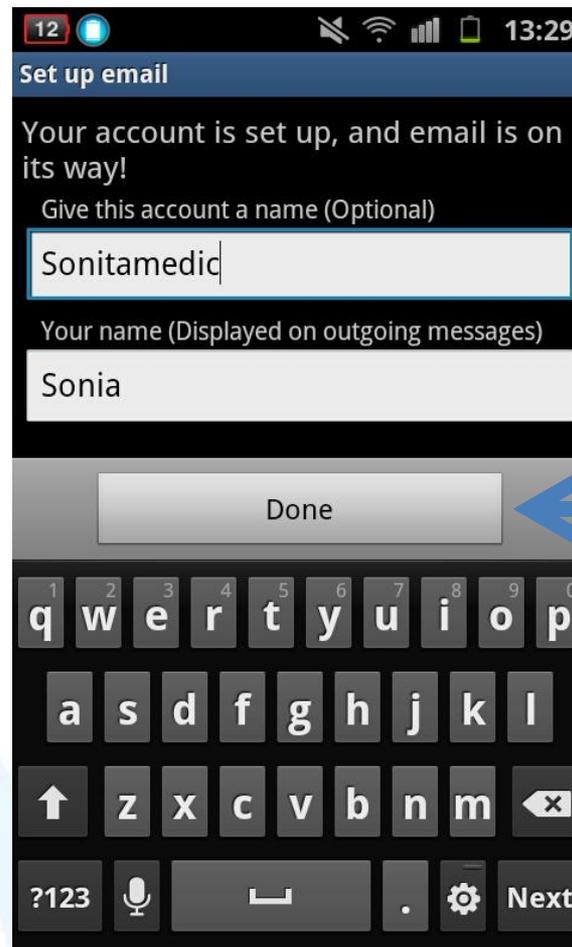
See that you  
have made the  
change



Please click Next

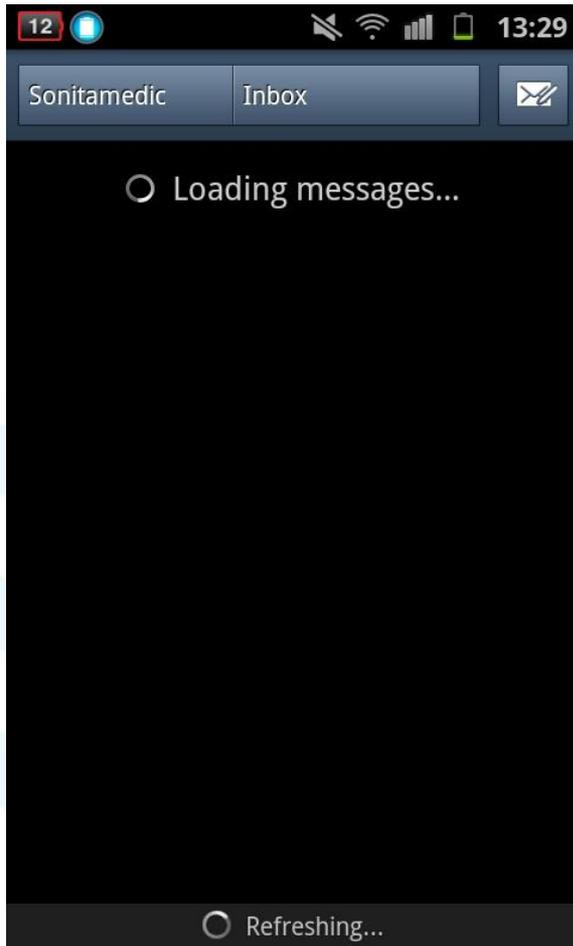
# Give Account a Name and Click Done

Insert the appropriate text here.

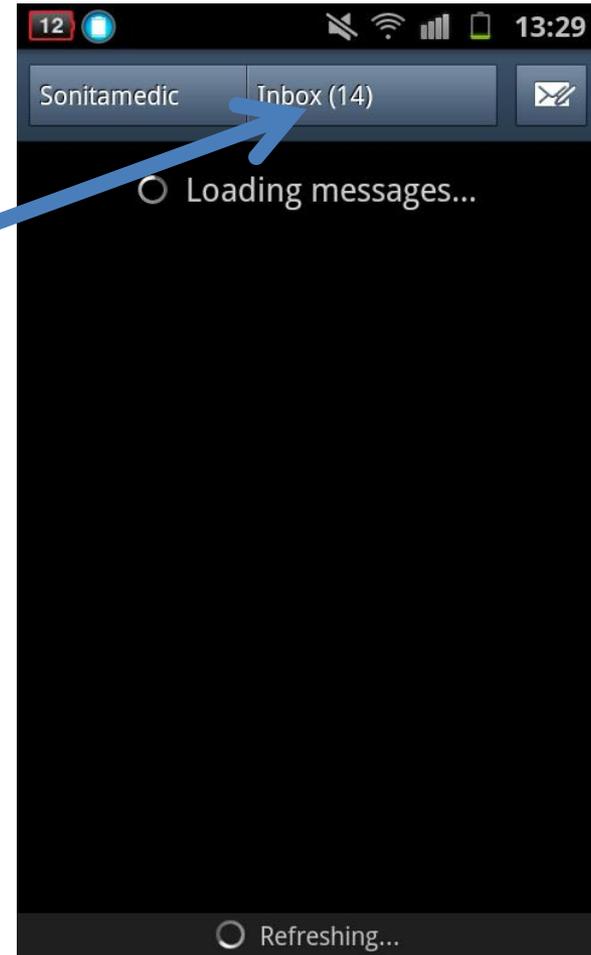


Click Done

# Your Phone Will Start Checking For Messages



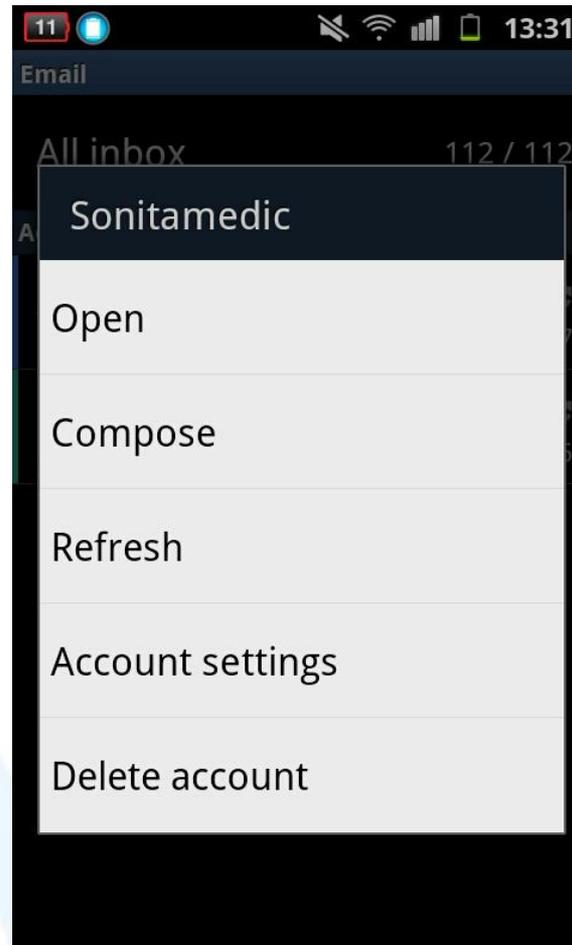
You can see 14 messages on the right now



# To Delete An Email Account

To delete an email account

Press down on the account for a few seconds until the below options appear and tap Delete account.



# End of Instructions

- Key issues are usually not knowing your password and not setting the outgoing mail server port number to 587
- Please follow these instructions carefully.



# GTP iCommerce

- Web Site Design and Development
- SEO
- Email marketing tools
- GTP Hub Business management software
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